



Plan of Organization

Adopted ~~January 7, 2023~~ April 20th, 2024

NC GOP 3rd Congressional District

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PLAN OF ORGANIZATION OF THE REPUBLICAN PARTY OF THE NORTH CAROLINA THIRD CONGRESSIONAL DISTRICT

PREAMBLE

We, the members of the Republican Party of the NC Third Congressional District, dedicated to the sound principles fostered by that party, conscious of our civic responsibilities and rights, firm in our determination to give our strength to preserving the American principle that government ought and must be of all the people, by all the people, and for all the people, do, for the purpose of uniting and coordinating our efforts for maximum power and efficiency, herewith establish this instrument: The Plan of Organization of the Republican Party of the Third Congressional District of North Carolina. Third Congressional District, Congressional District, or derivatives of such title shall have one and the same meaning in this Plan of Organization.

ARTICLE I: MEMBERSHIP

A. RESIDENCY REQUIREMENTS

Any person running for office in the Third Congressional District, or any precinct therein, shall be a registered Republican and resident of the jurisdiction in which he/she seeks office. In the event a candidate for public office was not registered Republican as of January 31 of the year prior to the election in which that candidate seeks election, the Executive Committee of the jurisdiction may disqualify such candidate from recognition, endorsement, and the utilization of party resources.

ARTICLE II: CONGRESSIONAL DISTRICT CONVENTIONS

A. CONVENTIONS

1. Call to Convention

- a. A Congressional District Convention shall be called in every year by the Chairman of the Congressional District Committee, within the month of April, upon twenty (20) days written notice of the time and place of holding same to all members of the District Committee and to the County Chairmen within said district. In Presidential election years when National Convention delegate selection is held, the State Party Chairman in consultations with the District Chairman, shall issue the Calls to Convention.
- b. At the time of the Call of the Convention, the District Chairman shall appoint a Credentials Committee, which will meet and issue its report on Delegates and Alternates certified to that Convention at least three (3) days in advance of the convening of the Convention. All Delegates and Alternates challenged in the report of the Credentials Committee shall be notified prior to the day of the Convention and allowed to present their case to the Credentials Committee prior to the convening of the Convention. The Delegates and Alternates elected in the County Conventions, unless successfully challenged, shall sit as Delegates and Alternates in the Congressional District Convention.
- c. In years requiring reapportionment, the District Convention shall be called within dates designated by the Chairman of the State Republican Executive Committee. These Conventions held after the General Assembly has completed Congressional redistricting.

2. Convention Action

- a. Each year, the Congressional District Convention shall adopt a District Plan of Organization, a current copy of which shall be on file at State Headquarters. If the District Convention fails to adopt a written District

Plan of Organization, the previously adopted District Plan of Organization shall remain in effect, to the extent not inconsistent with the State Plan of Organization. If a District has never adopted a District Plan of Organization and fails to adopt a written District Plan of Organization at a District Convention, the State Plan of Organization shall control.

- b. In every odd-numbered year the Congressional District Convention shall elect a Chairman, a First, Second, and Third Vice Chairman, a Secretary, an Assistant Secretary, a Treasurer, an Assistant Treasurer, and such other Officers as may be deemed necessary, who shall serve for a term of two (2) years or until their successors are elected.
- c. In every odd-numbered year, the Third Congressional District Convention shall further elect one (1) member of the State Executive Committee, plus one (1) additional member for every 8,000 Republicans, or major fraction thereof, registered within the District, as of January 31 of that year. Apportionment and election of these additional at-large members shall be based on the total Republican registration of all precincts in each county in the 3rd Congressional District.
- d. In every Presidential Election year, the Congressional District Rules Committee shall prepare and adopt Rules in compliance with the provisions of Article VIII.B.1 of the NCGOP Plan of Organization.
- e. In every Presidential Election year, the Congressional District Convention shall elect three (3) Delegates and three (3) Alternates to the Republican National Convention, and shall nominate one (1) Presidential Elector, who must not be a current elected public official (pursuant to state law).

3. Credentials

- a. The Chairman and Secretary of the Congressional District shall certify election of Officers and At-Large Members of the State Executive Committee elected according to the provisions of Article V Section A.2.c of the State Plan of Organization. Completed District Credentials, plus completed Credentials for the Counties within the District, shall be in the hands of the State Credentials Committee Chairman by a deadline set by the State Chairman.
- b. The Chairman and Secretary of the Congressional District shall certify election of Delegates and Alternates to the Republican National Convention, in addition to the nominee for Presidential Elector, on forms furnished by the State Central Committee.

ARTICLE III: CONGRESSIONAL DISTRICT EXECUTIVE COMMITTEE

A. MEMBERSHIP

Membership of the Congressional District Executive Committee shall be composed of:

- a. The Officers elected at the District Convention.
- b. All duly elected County Chairmen and First Vice Chairmen shall be members of each District Executive Committee in which even a portion of their county lies, regardless of whether they, themselves, live in that District.
- c. The District Finance Chairman.
- d. All members of the State Executive Committee who are elected by the District Convention under the provisions of Article V Section A.2.c of the State Plan of Organization.
- e. The State Party Chairman and Vice Chairman, if residing within the District, automatically by their position

become voting members of the District Executive Committee and do not need to be voted in as Members-at-Large because they are already members of the State Executive Committee.

- f. The incumbent President of any duly organized and chartered chapter of the North Carolina Young Republicans, Republican Men's Federation, or Republican Women's Federation shall be "ex-officio," non-voting members.
- g. Any incumbent Federal or State legislators residing within the District shall be ex-officio, who shall not affect quorum.
- h. The Third Congressional District Executive Committee may elect to its membership one at-large member from each of the counties within the District. Such an election shall be at the discretion of the Executive Committee at its first regular meeting after a District Convention. Members so elected shall serve until the next odd-numbered year Convention or in the event of a vacancy, until their successors are chosen.

B. POWERS AND DUTIES

The Congressional District Executive Committee shall encourage qualified candidates for Congress; cooperate with the Judicial, Senatorial, and Legislative Executive Committees in encouraging qualified candidates for those offices, especially in multi-County Districts; approve a Finance Chairman; and cooperate with the County and State Executive Committees in all campaigns.

C. MEETINGS

- a. The Congressional District Executive Committee shall meet at least each calendar quarter of the year, upon call of the Congressional District Chairman after giving ten (10) days' notice to all members by email. One quarter of the members of the Committee shall constitute a quorum for the transaction of business.
- b. Committee Call of Meetings. For all standing committees of the State Executive, State Central Committee, or the State Convention, a Committee meeting may be called upon the call of the chair of the committee or upon petition of 1/3 of the members of the Committee, after giving fifteen (15) days' written notice to all Committee members. Twenty-five percent (25%) of the Members shall constitute a quorum for the transaction of business.

D. DUTIES OF OFFICERS

- a. The Congressional District Chairman, with the advice and consent of the District Executive Committee, shall have general supervision of the affairs of the Party within the District. The District Chairman shall assist the State Chairman in conducting State Programs; maintain contact with all Counties within his District; and shall be responsible for the proper organization and functioning of those Counties. The District Chairman shall maintain constant liaison with all County Chairmen regarding a Republican organization in every precinct within his District and with legislative, senatorial, and judicial district chairpersons with regards to candidate recruitment. In addition, he shall furnish, upon request, each County Chairman and each County Executive Committee Officer an accurate and up-to-date list of all County Executive Committee officers within the District, to include title, name, address, zip code, phone number and email address. These lists shall be updated periodically to ensure that the latest information is provided to those to whom it is required to be provided. The District Chairman shall appoint a Finance Chairman and Audit Chairman. The District Chairman shall be "ex-officio," non-voting member of all District Committees. He shall have such other duties as may be prescribed by the State Executive Committee.
- b. The 1st Vice Chairman shall be the chief assistant to the District Chairman. He shall act as the District Chairman in the absence of the District Chairman. The 1st Vice Chairman shall maintain liaison with the County Vice Chairman throughout the District ("where applicable"). He may assign certain Counties to the 2nd Vice Chairman

to ensure a coordinated liaison program. The 1st Vice Chairman shall have such other duties as directed by the District Executive Committee. The 1st Vice Chairman shall be “ex-officio”, non-voting member of all District Committees unless otherwise designated.

- c. The 2nd Vice Chairman shall be the chief assistant to the 1st Vice Chairman. In the absence of the 1st Vice Chairman, he shall function as the 1st Vice Chairman. If the District Chairman and the 1st Vice Chairman are absent, he shall function as the District Chairman. The 2nd Vice Chairman shall maintain liaison with County Vice Chairman throughout the District as directed by the 1st Vice Chairman. The 2nd Vice Chairman shall have such other duties as directed by the District Executive Committee. The 2nd Vice Chairman shall be “ex-officio”, non-voting member of all District Committees unless otherwise designated.
- d. The 3rd Vice Chairman shall be the Political officer. Responsibilities shall include informing the District of legislative and pertinent political issues and be available to work with candidates in this regard. The 3rd Vice Chairman will perform other duties as assigned by the District Executive Committee.
- e. The Secretary shall keep all minutes and records and shall maintain a roster of all officers of the Counties within the District.
- f. The Assistant Secretary shall keep minutes and records in the absence of the Secretary and will perform other secretarial duties as assigned by the District Executive Committee.
- g. The Treasurer shall receive and disburse all funds for party expenditures pursuant to authority duly given by the District Committee and will make a financial report at all District Executive Committee meetings. The Treasurer shall file all financial reports and obligations required under state and federal election laws and shall further provide the District Chairman copies of all such reports and obligations. The Treasurer shall also provide all Officers of the Executive Committee, copies of any communications from the State Board of Elections. The Treasurer shall ensure that the Assistant Treasurer is provided with up-to-date accurate timely financial information so that he can maintain the Districts back-up financial records.
- h. The Assistant Treasurer is the chief assistant to the Treasurer and as such shall be responsible for maintaining the District’s back-up financial records. He shall coordinate with the Treasurer to ensure that the financial records he is required to keep are current and up to date. In the absence of the Treasurer, he will perform all duties required of the Treasurer.

E. VACANCIES AND REMOVALS

- a. In case of death, resignation, removal, or discontinuance of residency within the District, or other vacancy, the resulting vacancy shall be filled by the remaining members of the Executive Committee at the next officially called District meeting.
- b. Any member of the Congressional District Executive Committee may be removed by a two-thirds (2/3) vote of the Congressional District Executive Committee after being notified of the charges against him signed by not less than one-third of the members of the Committee. Any Republican against whom charges are brought shall be furnished with fifteen (15) days’ notice of said charges and be given an opportunity to present a defense. Removal shall be confined to gross inefficiency, Party disloyalty, or failure to act in compliance with the District or State Plans of Organization. Removal may be appealed, within twenty (20) days of execution, to the State Central Committee, and their decision shall be final.
- c. For the purposes of this Plan of Organization, “Party Disloyalty” shall be defined as actively supporting a candidate of another Party or independent candidate running in opposition to a candidate of the Republican Party or a Republican endorsed by the appropriate Executive Committee in a non-partisan election.

- d. Automatically upon such Member's conviction (as defined below) of a felony after election to such Committee organized under this Plan without the need for any further action immediately effective upon such conviction, and the seat declared vacant. Each Member shall have the affirmative duty to inform the Chairman of such Committee in writing immediately upon his conviction of a felony; provided that the failure of a Member to so notify the Chairman in writing shall not delay, prevent, or restrict the expulsion of such Member from such Committee in accordance with this Section.
- e. For the purposes hereof, a "conviction" shall be defined as the conviction of or the entering of a guilty plea, an Alford plea, or a plea of no contest to a felony.
- f. Non-Partisan Candidates and Office Holders. No County or Congressional District Committee shall offer an opportunity for a candidate for, or current office holder of a "non-partisan office" who is not a Registered Republican to address a Republican Convention or other function sponsored by the Republican Party or any of its subdivisions.
- g. Any At-Large Member that has three (3) unexcused absences shall be contacted by the Chairman and asked to participate or resign his position.
- h. Automatic Resignation. Any committee member or officer of the District Republican Executive Committee campaigning in person, on social media, or in any other manner for a candidate, in any race, who is not a member of the Republican Party, and is running in opposition to a member of the Republican Party, shall have been deemed to have automatically resigned from the committee and any position. In addition, no committee member or officer shall serve as a Treasurer or member of a campaign committee for any candidate, in any race, if that candidate is not a member of the Republican Party and is running in opposition to a member of the Republican Party.

ARTICLE IV: DISTRICT FINANCE COMMITTEE

The District Finance Chairman shall serve as Chairman of the Congressional District Finance Committee, which shall be composed of the Finance Chairmen of all the Counties within the District, the Congressional District Chairman, and the Congressional District Treasurer, plus three (3) additional members to be elected by the members of the Finance Committee. Other officers as may be deemed necessary may be elected by and from the members of the Committee. This Committee shall cooperate with the State Finance Committee and with County Finance Committees in all fundraising efforts.

ARTICLE V: GENERAL PROCEDURES

A. ANNUAL CONVENTIONS

The Congressional District Convention shall be called to order by the Chairman, or in the absence of the Chairman, by the 1st Vice Chairman, the 2nd Vice Chairman or the 3rd Vice Chairman, in order stated, who shall have the power to appoint the necessary Convention Committees and temporary officers at or before the convening of the Convention.

B. VOTING PROCEDURE

No proxy voting shall be allowed at any meeting or convention held pursuant to this plan. No delegate, alternate, or any other member of a Convention shall cast a vote by proxy, provided, however, that any Delegate or Delegates present shall have the right to cast the entire vote of the County in District Conventions with the exception of those votes in Presidential Election years to elect Delegates and Alternates to the Republican National Convention and to nominate a Presidential Elector, when, in accordance to the Rules of the Republican National Committee, only the votes of those Delegates present on the floor at the time of the vote shall be counted. No person shall be seated

as a Delegate at any District Convention unless such person shall have been duly elected a Delegate or Alternate by the appropriate County Convention and is a resident of the Congressional District.

C. ELECTRONIC MEETINGS

Except as herein provided, meetings of the following bodies are to be held in person:

1. All State, District, and County Conventions;
2. All State Executive Committee and State Central Committee meetings;
3. All required District Executive Committee meetings; and
4. All required County Executive Committee meetings (Article III.A.iii)

These in-person meetings may be broadcast, as provided below.

Notwithstanding the foregoing, a county or district chairpersons may petition, in writing or via email, the State Party Chairman for relief from the in-person meeting requirement. County or district chairpersons may join in a written or emailed petition. Grounds for relief consist of a need for a meeting which cannot be postponed; an event consisting of an adverse weather event; or a public health crisis; or an unforeseeable occurrence which counsel prudence against an in-person meeting. The State Party Chairman may grant the petition after a majority vote on consultation with the Vice Chairman, the General Counsel, the Treasurer, and the Secretary. The State Secretary shall record all votes for and against the petition. In addition, County Executive Committee meetings beyond the required quarterly meetings may be held in person or electronically at the discretion of the chair of the respective committee.

The County Executive Board or Committee may authorize any Standing or Special Committee formed under its jurisdiction to be conducted as an electronic meeting.

When the State Party Chairman grants relief from any in-person meeting requirement for a County Convention or Executive Committee meeting, the respective Chairman of any such County Party shall provide an alternative broadcast by electronic means of a meeting. In any case, the County Chairman may provide a place for in person participation.

Any meeting held electronically must allow each member to fully participate in its proceedings, including the right to attend meetings, to make motions, to speak in debate, and to vote. No member can be individually deprived of these basic rights of membership or of any basic rights concomitant to them, such as the right to make nominations or to give up previous notice of a motion.

D. ACTION WITHOUT MEETING

Action required or permitted to be taken at a meeting of any committee organized under this Plan may be taken without a meeting by unanimous written consent of all members of such committee. The action must be evidenced by one or more written consents signed by each member of such committee before or after such action, describing the action taken, and included in the minutes or filed with the committee's records. Action so taken is effective when the last member of such committee signs such consent unless the consent specifies a different effective date. Such consent has the effect of a meeting vote and may be described as such in any document.

E. CHALLENGES

- a. The seating of any Delegate or Alternate to a 3rd District Convention may be challenged based on residency, or improper registration.
- b. Notwithstanding any other provisions of this Plan of Organization, challenges to Delegates and Alternates must

be made in their capacity as individual Delegates. The successful challenges of individuals in their capacity as Delegates and Alternates shall not affect the seating of other Delegates and Alternates in the same county delegation unless it can be demonstrated by a preponderance of evidence that the previous election of such successfully challenged Delegates or Alternates resulted in the election of other Delegates or Alternates within such delegation who would not otherwise have been elected, but for the votes of the unqualified Delegates or Alternates.

ARTICLE VI: MINUTES OF OFFICIAL ACTIONS

Minutes shall be kept by all Committees and Conventions of official actions taken, and a copy shall be filed with the Chairman of the appropriate Committee or Convention, and a copy provided to the State Republican Headquarters upon request.

ARTICLE VII: FINANCIAL ACCOUNTS

The Chairman, Treasurer, Assistant Treasurer, and Finance Chairman of the District Committees shall keep faithful and accurate records of all monies received by them for the use of the said Committees and shall make faithful and accurate reports thereof when so requested.

ARTICLE VIII: FOREFEITURE OF OFFICIAL PRIVILEGES

Any Officer or Member of a District Committee who, for any reason, is removed or resigns from said position shall forfeit all rights and privileges in any way connected with that position.

ARTICLE IX: STANDING RULES

The District, from time to time, will adopt continuing policies of such importance that they will be designated as Standing Rules. Such rules shall become addendums to this Plan of Organization and be listed in this paragraph in numerical order.

Standing Rule #1: The Jan Grube Volunteer of the Year Award.

ARTICLE X: APPLICABILITY AND EFFECTIVE DATE OF THIS PLAN

A. ADDITIONAL RULES

The District Committees and Conventions are authorized to promulgate such additional rules and establish such additional party Officers or Committees for their respective organizations, not inconsistent with these rules and the North Carolina Republican Party State Plan of Organization, as shall be deemed necessary.

B. CONTROVERSIES

Controversies with respect to the organizations set up herein under this Plan shall be referred to the State Chairman, State Vice Chairman, National Committeeman, National Committeewoman, and General Counsel for arbitration. Ruling shall be made within sixty (60) days and their decision shall be final.

C. PARLIAMENTARY AUTHORITY

Roberts Rules of Order, Newly Revised, shall govern all proceedings, except when inconsistent with this District Plan of Organization or Rules properly adopted.

D. CONFLICT

In any conflict of this Plan of Organization with the North Carolina Republican Party State Plan of Organization,

the State Plan shall take precedence.

E. CHANGES

Only the members, assembled in Convention, except as follows, may change this Plan of Organization:

The District Executive Committee, upon written submission of a proposed change, with thirty (30) day notice, may, upon a two-thirds vote, effect minor changes in order to: (1) maintain consistency with the State Plan of Organization; (2) reflect reapportionment or other such changes in organization resulting from governmental direction; or (3) make corrections to typographical or grammatical errors or clarify an already included statement. Members shall be advised in advance regarding the substance of the proposed amendments, and a quorum must be present at such meeting.

F. EFFECTIVE DATE

This Plan of Organization shall become effective and repeal and supersede all other rules, except as specifically noted, immediately upon adoption.

G. GENDER NEUTRAL

For the purposes of this Plan, “he” shall be considered in its gender-neutral connotation.

The Third Congressional District adopted this plan on **April 20th, 2024** in Washington, NC.

Dave Wickersham, Chairman

Stephanie Broughton, Secretary

Date

Date

STANDING RULE #1: JAN GRUBE VOLUNTEER OF THE YEAR AWARD

PROCEDURES

Procedure: The 3rd District Chairman shall appoint a JGVA (the past Award Recipient) to receive all entries and obtain biographical information on each entry. The entries shall be presented to the Elected Officers for their selection of an Award Winner (I. below) on a timely basis in preparation for the award presentation at the 3rd District's Convention meeting. (Amendment Feb 26, 2009, in preparation for 2009 Award)

- I. The Elected Officers of the Third Congressional District Republican Party (3rdCD) shall annually select one outstanding volunteer to be presented the "Jan Grube Volunteer of the Year Award" at the Annual Convention of the 3rd CD.
- II. No current Elected Officer of the 3rd CD shall be eligible to receive this award nor shall any person now serving in Elected Public Office. A Nominee may have previously served in such capacities or may have been a Candidate for any such Office in the past.
- III. Any member of the 3rd CD Executive Committee may nominate an individual to be considered for this award by presenting each Elected Officers a copy of his/her nomination that shall include the following supporting information:
 - a. Certification that the Nominee is a current volunteer residing in 3CD and has been doing so for a minimum of two years.
 - b. A description of the Nominee's Volunteer Activities in County, District, and State and National Republican Organizations including any offices and chairmanships held in the Party and any of its Auxiliaries or as an Appointee of the Party or one of its Public Officials. Such statement should describe how the Nominee's activities have contributed to the growth of the Republican Party and furthered basic Republican principles and goals.
- IV. If there are no nominations meeting the above criteria it shall be the responsibility of the Elected Officers to nominate and select The Volunteer of the Year.
- V. The Chairman of the 3rd CD may delegate to another Officer or Past Chairman the responsibility of procuring a suitable plaque for presentation to the Volunteer of the Year as well as a brass plate bearing the Honoree's name and year of Presentation to be attached to the permanent Jan Grube Volunteer of the Year plaque provided by the 3rd CD to be displayed at the North Carolina Republican Party Headquarters in Raleigh and such designee shall be reimbursed for expenses thus incurred from funds so designated in the 3rd CD Treasury.
- VI. This Standing Rule shall be attached to the Plan of Organization of the 3rd CD for reference and may be amended at any time by a majority of the Executive Committee.